

# EMILY MALETZ

## Graphic Design

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### WORK EXPERIENCE

#### **Emily Maletz Graphic Design, Portland, OR**

*2002 – present*

Freelance print designer and production artist. Projects include: books, publications, reports, promotional pieces, logos, identity, illustration, educational and exhibit work. Clients include: museums, educational institutions, small businesses, design firms, and non-profits.

#### **Leopold Ketel & Partners, Portland, OR**

*November 2006 – July 2007, part-time*

Production artist for advertising agency. Worked with art directors and account managers to produce ads and promotional materials for various clients including Oregon Coast Aquarium, Tillamook cheese, Hood River Distillers and Oregon Public Broadcasting.

#### **Inspiration Software Inc, Beaverton, OR**

*April – June 2006, temporary*

Production artist for new product launch. Layout and pre-press work for product packaging, advertising and print collateral. Graphic production for company website.

#### **PPI Exhibit Design and Fabrication, Portland, OR**

*November 2005 – April 2006, freelance*

*June – November 2005, full-time*

Lead graphic designer for Cisco Systems trade show account. Redesigned trade show graphics to meet current branding guidelines. Managed multiple ongoing projects. Worked directly with 3-D designers and in-house graphics production department.

#### **Oregon Museum of Science and Industry, Portland, OR**

*February – June 2005, temporary*

Graphic designer for *Animation* exhibit. Collaborated with 3-D designers, fabrication shop, and exhibit developers to create effective educational signage. Designed collection of classroom activities in collaboration with the outreach department.

#### **Painted Universe Inc, Ithaca, NY**

*December 2001 – April 2004, full-time*

Exhibit and graphic designer at design firm that specialized in educational art and exhibits.

### SKILLS

- Expert in Illustrator, InDesign and Photoshop CS4
- Digital photography and RAW processing
- Scanning and photo retouching
- Working knowledge of Dreamweaver
- Strong understanding of print production methods
- Clean and organized file prep and pre-press
- Detail-oriented, with high quality standards
- Organized and efficient
- Creative, technical problem-solver
- Professional and collaborative with clients and team members
- Comfortable under tight deadlines
- Skilled at defining efficient work strategies
- Drawing, painting, calligraphy, sewing, quilting and weaving

### EDUCATION

#### **Harvard Graduate School of Design, Cambridge, MA**

*Summer 2001*

Career Discovery architecture program

#### **Maryland Institute, College of Art, Baltimore, MD**

*1997 – 2001*

BFA in Fine Art cum laude, Liberal Arts minor

#### **Syracuse University, Florence, Italy**

*Fall 2000*

Pre-architecture program

#### **Johns Hopkins University, Baltimore, MD**

*1998 – 2000*

Additional undergraduate coursework