

EMILY MALETZ

Graphic Design

WORK EXPERIENCE

Emily Maletz Graphic Design, Portland, OR

2002 – present

Freelance print designer and production artist. Projects include: exhibit and educational graphics, marketing and promotional materials, reports, publications and books. Clients include: museums, educational institutions, small businesses, design firms, and non-profits.

Leopold Ketel & Partners, Portland, OR

November 2006 – July 2007, part-time

Production artist for advertising agency. Worked with art directors and account managers to produce ads and promotional materials for various clients including Oregon Coast Aquarium, Tillamook cheese, Hood River Distillers and Oregon Public Broadcasting.

Inspiration Software Inc, Beaverton, OR

April – June 2006, temporary

Production artist for new product launch. Layout and pre-press work for product packaging, advertising and print collateral. Graphic production for company website.

PPI Exhibit Design and Fabrication, Portland, OR

November 2005 – April 2006, freelance

June – November 2005, full-time

Lead graphic designer for Cisco Systems trade show account. Redesigned trade show graphics to meet updated branding guidelines. Managed multiple ongoing projects. Worked with 3-D designers, fabrication shop and in-house graphics department.

Oregon Museum of Science and Industry, Portland, OR

February – June 2005, temporary

Graphic designer for *Animation* exhibit. Collaborated with 3-D designers, fabrication shop, and exhibit developers to create effective educational signage.

Painted Universe Inc, Ithaca, NY

December 2001 – April 2004, full-time

Exhibit and graphic designer at design firm that specialized in educational art and exhibits.

SKILLS

- Expert in Illustrator, InDesign and Photoshop
- Digital photography and RAW processing
- Scanning and photo retouching
- Strong understanding of print production methods
- Clean and organized file prep and pre-press
- Detail-oriented, with high quality standards
- Skilled at defining efficient work strategies
- Organized and efficient
- Creative, technical problem-solver
- Professional and collaborative with clients and team members
- Comfortable under tight deadlines
- Drawing, painting, calligraphy, sewing, quilting and weaving

EDUCATION

Harvard Graduate School of Design, Cambridge, MA

Summer 2001

Career Discovery architecture program

Maryland Institute, College of Art, Baltimore, MD

1997 – 2001

BFA in Fine Art cum laude, Liberal Arts minor

Syracuse University, Florence, Italy

Fall 2000

Pre-architecture program

Johns Hopkins University, Baltimore, MD

1998 – 2000

Additional undergraduate coursework